



## 2010 Conference OSAS Sessions

- » **Document Management: Go Paperless**  
This class will cover the email setup in OSAS setup and along with all of the new features for managing document delivery.
- » **OSAS 7.6 Security: Period Locking, Roles, and More**  
Learn about the new and improved security features available in OSAS 7.6. We will also cover the process of setting up security for a sample company including the new Roles feature.
- » **Imports: Payroll and GL Data Transfer Without Tears**  
Want to save time and energy and reduce the manual entry in Payroll and General Ledger? This class will cover the setup and importing of files containing General Ledger and Payroll transactions directly into OSAS.
- » **Personalizing OSAS 7.6: Make it Faster, Make it Yours**  
This class will go through the new options for OSAS 7.6 (along with existing options) that allow users to personalize their interaction with OSAS. Preferences, favorites menu, and quick entry are only a few of the many features the class will cover.
- » **OSAS General Ledger Financial Statements: Striking the Right Balance (Sheet)**  
This class demonstrates the basic setup of financial statements within OSAS General Ledger. It covers both the statement layout and content functions, as well as how to use them to create a balance sheet and income statement.
- » **OSAS General Ledger: Reconciling Subledgers Without Going Off the Deep End**  
Want to know how to deal with some common issues when trying to reconcile your GL subledgers for AP/PO, AR/SO, and Inventory to General Ledger? This class is for you!
- » **OSAS Banking: Bank Management Made Easy**  
Get a look at the features in the OSAS Banking application that can help you be more efficient, such as recurring cash receipts, file import, and automatic bank reconciliation. We will also be covering positive pay setup for Payroll and Accounts Payable to help protect your bank account.

- » **OSAS with Excel Using the BBJ ODBC Driver: Excel-erate Your Data**  
Have you ever wanted to get your OSAS data into Microsoft Excel? This class will walk step-by-step through the process of setting up the BBJ ODBC driver to link your OSAS data into Excel.
  
- » **OSAS 7.6 Enhancements: More Than Just an Upgrade**  
This class will cover wide array of enhancements to OSAS 7.6, such as the enhanced transaction inquiry, the saving of report selections, picking non-continuous selections on a report, locking General Ledger periods, and many more. If you haven't had a chance to check out OSAS 7.6, don't miss this!
  
- » **OSAS Sales Order Transactions: Simplified Orders and Returns**  
Learn all about the timesaving Sales Order Transactions options, including the new Return Merchandise Authorization functions.

\*\*Classes will be taught on OSAS 7.6 but concepts apply for 7.5 \*\*